



**BUSINESS CONTINUITY PLANNERS OF THE CAROLINAS**  
*"Bringing Continuity Planning to the Carolinas"*

**ANNUAL REPORT FOR 2003**

*December 31, 2003*

*By:*

*The Board of BCPC*

*Rick Tanner, CBCP*

*Phyllis Bailey, CBCP*

*Olga Sasser, CBCP*

*Serge Ayache, CBCP Candidate*

*Katina Blue, CBCP*

*Cynthia Boyd*

## Officers

Mr. Rick Tanner, CBCP  
 Ms. Phyllis Bailey, CBCP  
 Ms. Olga Sasser, CBCP  
 Mr. Serge Ayache, CBCP  
 Ms. Katina Blue, CBCP  
 Ms. Cynthia Boyd

## Board Meetings

The board meets on a regular basis – the third Thursday of each month, a face to face before and after each quarterly meeting, and conference calls in between.

## Financial

BCPC currently offers membership with no membership fees. Volunteers from the BCPC membership cover expenses for hosting quarterly meetings. Communication to the membership is strictly by email.

## 2003 Meeting Summary

<u>DATE</u>	<u>PRESENT</u>	<u>LOCATION</u>	<u>TOPIC(s)</u>
<b>February 13, 2003</b>	25	NC Emergency Management - Raleigh	<b>NC Emergency Management staff</b> provided selected programs that included the following topics: <i>Weather and Emergency Management, Domestic Emergency Preparedness, First Responder Equipment Grant, State &amp; Local All-Hazards Emergency Operations Planning, Emergency Preparedness - Community Right to Know Act, Risk Management Program, and Hazardous Material Regional Response Teams</i>
<b>May 15, 2003</b>	35	BB&T - Raleigh	<b>Steve Aldrich of BB&amp;T Insurance</b> spoke on his personal experience with a house fire. He addressed the different homeowner forms and touched on their limitations with regard to earthquake, flood, war, terrorism and nuclear accident. <b>Janice Fetzer of Redundant Networks</b> spoke on Disaster Planning Post - September 11 <sup>th</sup> ....Does your plan work??
<b>August 14, 2003</b>	34	GlaxoSmithKline - RTP	<b>Jack Holt of GSK</b> provided an overview of all phases for developing a BCP Program. He shared how GSK is exporting the local BCP Program to the many countries and sites where GSK

			<p><i>operates.</i></p> <p><b>Jodi Jackson with NC State Animal Response Team (SART) provided an update and answered questions related to SART.</b></p> <p><b>Johnny Lee with Peace at Work spoke on workplace violence and crisis response.</b></p>
<b>November 13, 2003</b>	26	Peak 10 – Morrisville	<p><b>Johnny Lee of Peace At Work conducted a domestic violence simulation that provided the BCPC membership an opportunity to role play and experience the feelings and emotions related to the crisis.</b></p>

**By-Laws**

By-Laws were reviewed and changes agreed upon by the membership on February 14, 2002.